

<b>Report to</b>	<b>Chippenham Area Board</b>
<b>Date of Meeting</b>	<b>29 June 2015</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

## **Purpose of Report**

To ask councillors to consider the following application for funding:

### Applications for Community Area Grant Funding

1. Kington St Michael Community Shop award £1,272 towards a CCTV Upgrade, conditional upon the balance of funding being in place.
2. Chippenham Moonraker Gymnastics award £ 5,594 towards additional Equipment to Increase Participation, conditional upon the balance of funding being in place.
3. Upper North Wraxall Pond Committee award £5,000 toward the Upper North Wraxall Pond Renovation, conditional upon the balance of funding being in place.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The Area Board may wish to link funding to local priorities, including those identified in their Community Plan, Community Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. For the 2015/16 financial year Chippenham Area Board has been allocated a budget of **£154,595** as follows:
  - 1.5.1. Community Area Grants, Area Board/Councillor led initiatives, Area Board Operational Funding **£89,894**
  - 1.5.2. Digital Literacy Grants **£1,500**
  - 1.5.3. Community Area Transport Group (CATG) Funding **£18,087**
  - 1.5.4. Annual 11-19 Youth Funding **£10,209**
  - 1.5.5. Local Youth Network (LYN) Funding **£34,095**
- 1.6. Following the Area Board meeting on 27<sup>th</sup> April 2015 Chippenham Area Board has a balance of:
  - 1.6.1. Community Area Grants, Area Board/Councillor led initiatives, Area Board Operational Funding **£85,894**
  - 1.6.2. Digital Literacy Grants **£1,500**
  - 1.6.3. For balance of Community Area Transport Group (CATG) Funding – see CATG Report
  - 1.6.4. For balance of Annual 11-19 Youth Funding and Local Youth Network (LYN) Funding – see LYN report
- 1.7. In addition to Community Area Grants and Digital Literacy Grants, Wiltshire Councillors may submit an Area Board/Councillor-Led Initiative. This enables Area Boards to tackle community issues and/or community identified priorities. Cabinet has emphasised that these initiatives are not to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.

- 1.8. Applications of up to and including £1,000 can be made for a Community Area Grant, which do not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The Area Board will rarely award more than £5,000. Funding is available for capital projects. [Community Grants Scheme](#)
- 1.9. Chippenham Area Board is keen for local Town and Parish Councils to engage with local projects. Applicants will be asked to confirm whether the local Town/Parish Council supports the project and whether a financial contribution from the Town/Parish Council has been secured. The Area Board is unlikely to award funding to projects that do not have the support of the Town/Parish Council.
- 1.10. A ring-fenced budget of £1,500 has been provided specifically for Digital Literacy Grants, although the Area Board may spend more. Up to £500 per project is available for capital projects.
- 1.11. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy Grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found here. [Community Grants Scheme](#)
- 1.12. Area Boards will not consider CAG applications from Town and Parish Councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from Town/Parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish Council.
- 1.13. The decision to support applications is made by Chippenham Area Board Councillors.
- 1.14. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.15. A ring-fenced budget of £18,087 has been provided for the Community Area Transport Group (CATG). Details of this funding are contained in a separate CATG report.
- 1.16. A ring-fenced budget of £34,095 has been provided for the Youth Projects via the Local Youth Network (LYN.) [Youth Funding](#) Details of this funding are contained in a separate LYN report.
- 1.17. All recipients of Area Board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to the [Chippenham Our Community Matters website](#) Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

1.18. Approved inter-meeting spending of up to £1,000 was agreed as follows:

1.18.1. *On 30th April 2012, Chippenham Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Area Board Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board meetings. The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting.'*

<b>Background documents used in the preparation of this report</b>	<p><a href="#">Area Board Grant Criteria and Guidance 2015/16 as approved by delegated decision</a> <a href="#">Community Grants Scheme</a></p> <p><a href="#">Chippenham Community Area Plan</a> <a href="#">Chippenham and Villages Community Plan</a></p> <p>Community Area Joint Strategic Assessment for Chippenham 2014 <a href="#">What Matters to you? - outcome of voting</a></p>
--	--

## 2. Main Considerations

- 2.1. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2015/2016 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. This is the second funding round of the 2015/16 financial year. Future rounds will take place as follows:
  - Monday 27<sup>th</sup> July 2015 for consideration on 7<sup>th</sup> September 2015
  - Monday 28<sup>th</sup> September for consideration on 9<sup>th</sup> November 2015
  - Monday 7<sup>th</sup> December 2015 For consideration on 18<sup>th</sup> January 2016
  - Monday 18<sup>th</sup> January 2016 for consideration on 29<sup>th</sup> February 2016

## 3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.

4.2. If funding is allocated as outlined in this report, Chippenham Area Board will have the following balances:

4.2.1 Community Area Grant Funding **£74,028**

4.2.2 Digital Literacy Funding **£1,500**

#### **5. Legal Implications**

5.1. There are no specific legal implications related to this report.

#### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

#### **7. Equality and Inclusion Implications**

7.1. Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

#### **8. Applications**

Ref	Applicant	Project proposal	Funding requested
8.1.	Kington St Michael Community Shop	CCTV Upgrade	£1,272

8.1.1. Chippenham Area Board is asked to consider granting Kington St Michael Community Shop a community area grant of £1,272 towards a CCTV upgrade, conditional upon the balance of funding being in place.

8.1.2. This application meets current grant criteria 2015/16.

8.1.3. The applicant has secured a financial contribution of £250 from Kington St Michael Parish Council to support this project.

8.1.4. The community owned village shop in Kington St Michael (KSM) is registered as an Industrial and Provident Society. As well as fulfilling the role of a traditional village shop, since the closure of the Post Office, it also provides a wide range of postal services to the community. The Society has approximately 135 local shareholders and is managed and supported by 30+ volunteers drawn from the community.

- 8.1.5. The shop is one of the major focal points in the village, opening six days a week. It provides services to a wide range of the population in Kington St Michael and the surrounding villages.
- 8.1.6. The shop sells an extensive range of goods, and where possible supports the surrounding community by focusing on locally supplied goods, including foodstuffs e.g. eggs, milk, bakery, meat, jam/chutneys, honey, crafts, etc.
- 8.1.7. Similar to other retail outlets, an effective CCTV system is considered to be critical to the operation of the shop, in particular to the safety of the volunteers and the reduction of petty crime such as shoplifting.
- 8.1.8. As well as providing a deterrent to potential crimes, the current CCTV has been used by the police to identify a team passing a forged £50 note and the coverage of a number of accidents covering vehicles parked outside the shop. It also enables volunteers to see what is happening in areas both inside and outside the shop which are not visible from behind the counter.
- 8.1.9. The application is supported by the Village Halls Advisor at Community First who is of the opinion that: the hall supports a lot of community groups including those involved with health and wellbeing. The shop is inclusive of the local community and others. This helps deliver the council's goal of stronger and more resilient communities. It also helps to the Council to provide services for social and economic exclusion. The hall committee has already proved their ability to deliver projects by setting up & running the shop, therefore she has no doubt of their ability to deliver this project.

Ref	Applicant	Purpose	Amount
8.2.	Chippenham Moonraker Gymnastics	Additional Equipment to Increase Participation	£5,594

- 8.2.1. Chippenham Area Board is asked to consider granting Chippenham Moonraker Gymnastics a community area grant of £5,594 towards additional Equipment to Increase Participation, conditional upon the balance of funding being in place.
- 8.2.2. This application meets current grant criteria 2015/16.
- 8.2.3. The applicant is seeking a contribution of £1,000 from Chippenham Town Council in support of this project.
- 8.2.4. This application demonstrates a link to a key issue highlighted in the Chippenham Joint Strategic Assessment (JSA) "Increasing levels of participation".
- 8.2.5. The applicant has run the Wiltshire School Games gymnastics competition since 2013.

- 8.2.6. Chippenham Moonraker Gymnastics Club serves the people of Chippenham and the surrounding area from two separate venues, in Chippenham and Corsham, as well as working with local schools providing curriculum gymnastics tuition and teacher mentoring.
- 8.2.7. Chippenham Moonraker Gymnastics Club is aiming to establish a fully equipped permanent gymnastics training facility in Chippenham to enable an increase in participation in gymnastic and general sporting/fitness activity in the local population.
- 8.2.8. Moving into a new venue which offers 24/7 access will allow the club to grow and provide the opportunity to participate in gymnastic activity to anyone of any age who wants to try, from pre-schoolers up to adults, in a safe and controlled environment.
- 8.2.9. At the current time there are over 400 children on a waiting list for a place at the club. The additional equipment will allow the club to increase places in sessions and enable many of those waiting to take up a place.
- 8.2.10. In addition to this, the applicant wishes to add new activities to the current programme, including a Parkour summer programme running in conjunction with the Local Youth Network.
- 8.2.11. The Local Youth Network Needs Assessment (2015) identified a desire for Parkour in Chippenham and the surrounding area with 139 respondents expressing an interest in the activity. The applicant will be able to provide a regular session for teens to participate within the facility following on from planned summer holiday taster activity.
- 8.2.12. Sport England and Wiltshire Council priorities focus on increased participation for those aged 14-25, particularly women and girls, those who are non-sporty and not engaged in traditional sporting activity. The applicant will expand teen and adult programme to incorporate activities including Parkour, Dance and Display Programmes, Circus Skills and Gymnastics Fitness Circuits.
- 8.2.13. The applicant states that work with schools and other education providers will continue to combat childhood obesity and inactivity by providing a wide range of activity programming in a safe, child-friendly environment.
- 8.2.14. The applicant intends to increase access to their Leadership Academy volunteering programme for young people aged 11 to 18. The programme provides an opportunity for young people to achieve qualifications in Coaching, Leadership, Judging and Event Management leading to a Level 2 certificate in Leadership through Sport.
- 8.2.15. Wiltshire Council's Sports Development Officer is of the opinion that expanding the club and its capacity would contribute to outcomes 4 and 5 of Wiltshire Council's business plan.

8.2.16. Wiltshire Council's Sports Development Officer states that the club's work will be supported through Sports Development's alternative sports programme to develop parkour opportunities and links will be made with the national charity StreetGames who will also be able to support Moonrakers increased offer. Ongoing support from Sports Development Officer is available to the club relating to plans to move to a new facility. Moonraker Gymnastics has demonstrated that it is can deliver high quality community sport provision. The group is more than capable of delivering this work and has a very professional, dedicated team of staff. Coaches are qualified to deliver these activities and also have relevant systems and procedures in place to ensure they deliver high quality, safe programmes of activity.

8.2.17. Officers are of the opinion that it would be appropriate for the Area Board to make an exception and award £5,594 (£594 more than the normal maximum amount) on this occasion as the project is likely to have a significant positive impact in the local community, especially for children and young people.

Ref	Applicant	Purpose	Amount
8.3.	Upper North Wraxall Pond Committee	Upper North Wraxall Pond Renovation	£5,000

8.3.1. Chippenham Area Board is asked to consider granting Upper North Wraxall Pond Committee a community area grant of £5,000 towards the renovation of Upper North Wraxall Pond

8.3.2. This application meets the current grant criteria 2015/16.

8.3.3. The applicant has secured a financial contribution of £4,000 from North Wraxall Parish Council to support this project.

8.3.4. This application demonstrates a link to the top priority selected by Chippenham Area Board from the Chippenham Joint Strategic Assessment (JSA) "Better Use of Outdoor Spaces"

8.3.5. The pond's liner is badly damaged and water is draining away greatly impacting on the wildlife and the community. The community will work together, led by the pond committee, to renovate the pond. This will include the removal of the current liner and development of the pond's surrounding area. This work will create a sustainable community and environmental space for 40 years.

8.3.6. The Environment Agency has been consulted and confirms that no permissions are required to proceed with this project.



- 8.3.7. The pond is on land registered common to the Parish, therefore a community asset. The Parish Council has been kept informed and is fully supportive of the project.
- 8.3.8. The applicant aims to make the pond to be a community pond open to all. To introduce wildlife and fauna and an area that can be used and visited by the local parish and the wider community, including walkers through the village and children's picnics and games.
- 8.3.9. The applicant is confident that the project is sustainable as a rota is in place for mowing The Green, strimming the Green edges and banks, regular cleaning and tidying of the Pond and Green area including emptying silt traps, putting up Christmas tree lights, annual inspection of Lifebelt and Rope and noticeboard.

<b>Appendices</b>	Appendix 1 - KSM Community Shop Appendix 2 – Moonrakers Gymnastics Appendix 3 - Upper North Wraxall Pond Committee
-------------------	--

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Angela Sutcliffe Area Boards Team (North) Tel: 01249 706 448 Email: <a href="mailto:angela.sutcliffe@wiltshire.gov.uk">angela.sutcliffe@wiltshire.gov.uk</a>
----------------------	---